



RASC Halifax Centre Board of Directors Meeting

Tuesday, January 10, 2023: 7:00 PM – 9:00 PM

Via Zoom - Meeting ID 813 2247 1378

| Agenda Items | | | | |
|--------------------------|--|-----------------------------|---|--|
| Time | Item | Purpose | Responsibility | Support Documents / Notes |
| 7:00 PM | 1. Welcome & Introductions <ul style="list-style-type: none"> Approval of Agenda Review Action List Approval of Previous Minutes of Meeting | Information Approval | John Nangreaves | Pre-circulated: Agenda: January 10, 2023 Minutes: November 29, 2022 |
| ONGOING ITEMS | | | | |
| | 2. Upcoming Meeting Dates & Guest Speakers <ol style="list-style-type: none"> 2023 Member's Meeting Date Confirmation and Format Confirm Member's Meeting agenda Zoom/SMU Bookings Guest Speakers & Ideas for Future Presentations | Ongoing Discussion Approval | John Nangreaves | Refer to Agenda Notes #1: Speakers & Approved 2023 Member Meeting Dates Refer to Agenda Notes #2: 2023 Board of Directors Meeting Dates |
| | 3. Report from National Council Representative | Information Discussion | Judy Black | Refer to Agenda Notes #3: National Council Report Next NC Meeting: February 5, 2023 |
| | 4. RASC Halifax Centre Website & YouTube | Discussion Decision | Judy Black | Refer to Agenda Note #4 |
| | 5. Financial Update | Discussion Decision | Gregg Dill / Jaime Whynot | n/a |
| | 6. Recruitment | Discussion | Peter Hurley | Obtain speaker from I&D Committee re recruiting for diversity |
| | 7. Education & Public Outreach (EPO) <ul style="list-style-type: none"> Outreach Requests (if applicable) Form Committee | Discussion Decision | David Hoskin | n/a |
| UPDATES / REPORTS | | | | |
| | 8. SCO <ul style="list-style-type: none"> Upgrade Status Financial Status | Discussion Decision | John Liddard Jaime Whynot (Gregg Dill) | n/a |
| GOVERNANCE | | | | |
| | 9. Approval of 2023 Appointments | Information Discussion | Peter Hurley | Refer to Agenda Note #5 |
| | 10. Policy & Bylaw #1 Review | Information Discussion | Judy Black | n/a |
| | 11. Registry of Joint Stock Companies (RJSC) | Discussion Decision | Jaime Whynot Peter Hurley | Judy Black & Gregg Dill to assist. Annual report to RJSC required. |
| NEW BUSINESS | | | | |

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|---------|--|------------------------|-----------------|--|
| | 12. GLP Training | Information Decision | Judy Black | <i>Organize training for Halifax Centre</i> |
| | 13. Astroimaging Contest | Information Discussion | John Nangreaves | <i>2022 Contest cancelled. Begin advertising in January 2023. Determine methods.</i> |
| 9:00 PM | Adjournment (Next meeting: Jan. 31, 2023) | | | |

RASC, Halifax Centre – Member’s Meeting
Saturday, January 7, 2021 – 1:00 PM – 5:00 PM
Via Zoom – Meeting ID 895 0047 1748

| Agenda Items | | |
|---------------------|---|--|
| Time* | Item | Responsibility |
| 1:00 PM | Welcome & Introductions Photo Montage | John Nangreaves David Hoskin |
| 1:15 PM | Presentations: <i>Nathan Hellner-Mastelman</i> <i>Silas Eastwood</i> | Nathan Hellner-Mastelman Silas Eastwood |
| 2:45 PM | Food for the Soul | Paul Heath |
| 2:55 PM | What’s Up? (January) | David Hoskin |
| 3:30 PM | Christmas Goodies – Why We Have Concrete Skies | Members |
| 4:00 PM | Adjournment | |

* Times are for Board of Director information only and for informing presenters of the length of their presentations; they will not be published on the Halifax Centre website. Times will be adjusted for each meeting.

Halifax Centre Board of Directors - Minutes of Meeting
January 10, 2023 - 7:00 PM – 9:00 PM

Present: Peter Hurley, Pat Kelly, Tony McGrath, Gregg Dill, Judy Black, Jaime Whynot, Matt Dyer, David Hoskin, John Nangreaves, Dave Lane (7:25 to 9:15pm), Jerry Black (8:15 to 8:25 pm)

Regrets: John Liddard, Mary Lou Whitehorne, Kathy Walker, Lisa Ann Fanning

1. Welcome & Introductions

John called the meeting to order at 7:08 pm and welcomed members

The Meeting Agenda had been circulated by email by Peter on January 4, 2023. The agenda was reviewed. John had circulated by email earlier in the day a list of items to be added to the agenda. This list was reviewed, and it was agreed to add the items under New Business. Peter had circulated a note from Jerry regarding the Centre website and his report as Librarian, and he asked if that could be added under Item 4. He also asked if Green Laser Pointer training could be moved to the NC Report Item 3 and that the Centre mailing list be added to the Financial Update item 5.

230110MN-Mot01

It was moved by Peter Hurley and seconded by Pat Kelly to approve the January 10, 2023, Board of Directors meeting agenda, with the requested additions.
CARRIED.

The Action List, which was attached to the minutes of the previous meeting, was reviewed.

From September 6, 2022

Action 1: Open.

Action 3: Open.

From September 27, 2022

Action 3: Closed.

From November 1, 2022

Action 2: Open.

From November 29, 2022

Action 1: Open.

Action 2: Closed.

Action 3: Open.

Action 4: Closed. Judy will distribute to Board monthly.

Action 5-8: Closed.

Action 9: Open.

Action 10-13: Closed.

The minutes of the November 29, 2022, Board of Directors meeting had been circulated by email by Peter on January 4, 2022. No changes or corrections had been suggested.

230110MN-Mot02

It was moved by Pat Kelly and seconded by Judy Black to approve the November 29, 2022, Board of Directors meeting minutes, as circulated.

CARRIED.

During discussion of Action 5 from the November 29, 2022 meeting, Dave suggested that there might be a mailbox at SMU that could be assigned to the Centre.

220110MN-Act01

Jaime Whynot to explore SMU mailbox option with Tiffany Fields and Dave Lane.

ONGOING ITEMS

2. Upcoming Meeting Dates & Guest Speakers

Upcoming meeting dates are summarized in Agenda Note #1. Judy reminded us of the email from Mary Lou regarding Gary Welch's offer to present at an upcoming Members meeting and suggested that he be approached to speak at the February 4, 2023 meeting since the proposed speakers for that date haven't been confirmed yet. Dave offered to make the necessary arrangements at SMU for Gary to be able to make the live demonstration of Python examples that he had proposed. It was suggested that the entire line up be moved a month later to fit Gary in. The roster would then be complete up to and including the June 2023 meeting.

220110MN-Act02

Judy Black to ask Mary Lou Whitehorne to invite Gary Welch to present at the February or March Members meeting.

Judy offered to emcee Members meetings when she could but that she wouldn't be available for the February 4, 2023 meeting. She suggested that we needed other members on the Board to indicate if they were willing to emcee Members meetings. It was agreed that volunteers needed to be someone that would be present in the meeting room (SMU AT101), not located remotely. It was agreed that developing the Members meeting program agenda and finding speakers is a responsibility of the President, in the past usually with the Secretary and with input from the Board.

220110MN-Act03

Board members to indicate if they are willing to serve as emcee for Centre Members meetings.

3. Report from National Council (NC) Representative

Judy referred Board members to Agenda Note #3 for her report and indicated that there were no actions required of the Board at this point. Dave asked about item 4 the RASC Board presentation re Budget and what is the financial situation at the National level. Judy indicated that there was a plan for the National Board to make Town Hall presentations to Centre Boards by time zone to update the RASC membership. There was considerable discussion of the background of the situation.

Judy reported that as actioned at our previous Board meeting, she had asked Denis Lyons for clarification regarding Green Laser Pointer usage and training requirements. Denis has responded that an application to Transport Canada was still required to use a GLP for educational purposes within 10km of an airport, and that for GLP usage in all areas outside 10km, training of a RASC member by a TC-certified trainer was required for the GLP user and that a trained RASC member was also required as a spotter in all circumstances. Denis offered to train groups of Centre members interested in being certified. John asked a question regarding additional restrictions on GLP usage in PEI and whether the proposed RASC training would be sufficient to satisfy them. John was tasked with finding out the details.

220110MN-Act04

John Nangreaves to determine if there are further Provincial or Municipal restrictions on GLP usage within PEI, in addition to the Transport Canada requirements.

Judy indicated that her understanding was that this session with Denis Lyons would be a train the trainers session and we would then be able to train other members of our Centre to be certified to use GLPs. As there wasn't a plan for a registry of this training at the National level, we should maintain our own record. The certificate would be good for 5 years. There was discussion about the details of the certificate issued and whether the RASC membership card might indicate this certification. It was concluded that this is a RASC National initiative and standard to meet the Transport Canada restrictions. It was suggested that the Centre Outreach email address could be used for people interested in having someone who is certified to use a GLP to participate in an outreach session.

220110MN-Act04

Judy Black to obtain possible GLP training dates from Denis Lyons.

4. RASC Halifax Centre Website and YouTube Channel

Judy indicated that updates to the Centre website content that have been made in the last month are listed in Agenda Note #4. Jerry provided background to his suggested migration of the Centre content hosted on the SMU server from Joomla 3 to Joomla 4. Dave indicated that he could make this happen and suggested that he and Jerry would work out the details offline.

230110MN-Mot03

It was moved by Peter Hurley and seconded by Gregg Dill that the migration of the RASC Halifax Centre website content on the SMU server by migrated from Joomla 3 to Joomla 4.
CARRIED.

Jerry outlined possible mechanisms whereby members could request books from the Centre Library online and offered to set up a system that would be easier to manage, where interested members would email a book request to him as librarian and he would record the loan in the file system himself.

Jerry then outlined a mechanism that would index the pdf content of the Centre website (such as Nova Notes) that would cost \$35USD annually that would make the content searchable.

Jerry also reported that when he assumed the Librarian responsibilities there were 7 outstanding book loans from pre-COVID dates and that he had been unable to contact 5 of those. He indicated that he hadn't had an opportunity to confirm that those loans hadn't been returned to the Library already.

Jerry also reported that he has been posting notices of Members meetings on the Centre Facebook Group and posting recorded sessions of the Members Zoom meetings and separately also the What's Up presentations to the Centre YouTube channel. He also indicated that both he and Judy have been maintaining the Centre website and

webpages together and he was volunteering to assume responsibility for this to allow Judy to focus on other tasks. He indicated that the new Joomla 4 instance of the Centre website could allow someone else to maintain the website if they wanted to, but that he was willing to continue doing this.

Gregg thanked Jerry for all the time he puts into these tasks.

5. Financial Update

Gregg reported the balance in the Centre bank account and that he and Jaime have an appointment set to exchange Treasurer materials at the next Members meeting on February 4, 2023. Judy indicated she would bring the boxes of records that were currently in her possession.

Jaime provided us with a new email address that she is going to start using specifically for Centre business to facilitate her organizing her Centre correspondence.

Dave pointed out that he had become aware that the Board mailing list hadn't been updated.

220110MN-Act05

Judy Black to send the updated Board contact list to Dave Lane.

Dave indicated that he was working on the ability for us to be able to make changes to the email distribution lists and hoped to have that fixed in the next few weeks. We can deal with updating the members email lists once he and Tiffany have made the necessary security changes on the SMU server. John indicated that he would continue to use his existing email address. Dave reminded us that we can only use the registered email address for email to the Board and Centre distribution lists, others will be rejected.

Judy distributed the current contact list to meeting members and asked that they report any changes or corrections to Peter for inclusion in the reporting requirement to NS Registry of Joint Stock Companies.

220110MN-Act06

Board members to report any changes or corrections to their contact information to Peter Hurley for reporting to NS RJSC.

6. Recruitment

Peter indicated there was nothing new to add at this time but that he wanted to find a contact point at each of the local universities so that we could have our Members meetings advertised on the various campuses to help facilitate improved student attendance. Dave offered to provide the contact for SMU. Peter was reminded that he was going to contact someone in the RASC National I&D committee to speak to us about ways to improve I&D within our Centre.

221129MN-Act07

Dave Lane to provide Peter Hurley with the contact for the SMU colloquium distribution.

221129MN-Act08

Peter Hurley to contact the RASC National I&D Committee to ask if they could arrange a presentation to our Board about improving I&D.

7. Observing & Education and Public Outreach

David reported he had received outreach requests from Halifax Independent School and from the Young Naturalists in Parrsboro. He will present at the first in person and at the second by Zoom and may go up to help with an evening observing session. Halifax Centre had provided a letter of support for a funding proposal submitted to the Canada Space Agency by the Discovery Centre which has now been awarded. The proposal is to develop an after-school astronomy program called Project Luna. He and Peter will be meeting with the Discovery Centre to discuss how the Halifax Centre can contribute to the program. In addition, they will be discussing our participation with the Discovery Centre in Astronomy Day on April 29, 2023. David indicated he would be exploring establishing an Outreach Committee and would ask for volunteers at the Members meeting on February 4, 2023. Peter volunteered to work with David to review the Centre membership list to explore establishing a list of volunteers to help with observing and outreach requests that are remote to the HRM area.

221129MN-Act09

David Hoskin to ask for volunteers to form an EPO Committee at upcoming Members meeting on February 4, 2023.

221129MN-Act10

Peter Hurley to work with David Hoskin to create a list of volunteers to help with observing and outreach requests that are remote to the HRM area.

John reported that he had received several outreach requests. One was from Richard Wagner regarding a presentation about the RASC Remote Telescope that he could make to our Centre membership. The other was a request from Tabitha Cox at Shubenacadie Wildlife Park about an outreach request. John will forward the email to David.

221129MN-Act11

John Nangreaves to forward the email from Samantha Cox, Shubenacadie Wildlife Park requesting an outreach activity to David Hoskin.

221129MN-Act12

David Hoskin to contact Samantha Cox regarding her EPO request.

221129MN-Act13

Judy Black to contact Richard Wagner regarding a possible presentation at a Centre Members meeting.

UPDATES / REPORTS

8. SCO

John Liddard wasn't able to attend and hadn't provided an update. Judy asked if we had an idea how much remained in the SCO Renovation Fund. Dave reported that there had been no line in the financial statement separating out the SCO Renovation Funds. It was suggested that it would be useful if those funds could be separated out. Dave suggested that this could be done similar to the budget for Nova East, through a transfer into a new account.

221129MN-Act14

Jaime Whynot and Gregg Dill to report on the amount remaining in the funds raised for the renovations of SCO.

GOVERNANCE

9. Approval of 2023 Appointments

Peter indicated that the list of appointments was presented in Agenda Note #5. He asked if the list could be approved as presented.

230110MN-Mot04

It was moved by Pat Kelly and seconded by Judy Black that the 2023 list of appointments be approved as presented.

CARRIED.

Judy pointed out that the Vice President is the Chair of the Communication Committee and that she would discuss this with Pat after the meeting.

221129MN-Act15

Peter Hurley to notify those nominated for appointment that they have been approved.

10. Policy & Bylaw #1 Review

Judy reminded us that she had just been re-appointed as Chair of the Governance Committee. Gregg and Pat had been members previously and she welcomed anyone else interested to join the Committee. Judy indicated that the function of the Committee was to ensure that all policies agreed with one another and to draft new policies as required and as identified by the Board. Gregg and Pat both indicated they would stay on.

11: Registry of Joint Stock Companies (RJSC)

Judy reminded us that we are required to send a list of our current officers to RJSC by January 31. She had forwarded the list to Board members for confirmation before Peter submits it. She pointed out that we are also required to submit a financial statement to RJSC. Gregg has generated the data in the past and the form requires the signature of two Board members. Gregg indicated he had completed the form online in recent years and offered to do this again and send the data to Jaime also.

221129MN-Act16

Gregg Dill to generate financial data required to complete RJSC online form and submit the list of officers and the financial data to RJSC online.

There was discussion of the signing authorities at the Bank required for signing of cheques, in particular since the incoming president is remote to the Centre. Jaime pointed out that Policy G3 indicates that the President, Treasurer or Secretary can have signing authority but the vice-president isn't included in the list. It was proposed and agreed the Governance Committee review the policy and propose a change at our next Board meeting.

221129MN-Act17

The Governance Committee to review policy G3 and propose a action regarding signing authorities.

NEW BUSINESS

12. GLP Training

This item was covered earlier under agenda item 3.

13. Astroimaging Contest

Judy reviewed the reason that the 2022 astroimaging contest was cancelled and that the contest 2023 had been announced during the January 7, 2023 Members meeting. She suggested that this be announced again in News from the Board during the February 4, 2023 Members meeting. Pat volunteered to present News from the Board, given that it is more convenient for him to attend the meeting in person than John. Pat also suggested a correction in the wording of the rules in the announcement regarding eligibility and Judy agreed to ask Jerry to make the change on the website.

221129MN-Act18

Jerry Black to change the wording of the announcement of the 2023 Astroimaging Contest rules on the Centre website to correct the eligibility.

Adjournment

There being no further business, John adjourned the meeting at 9:42pm.

Respectfully submitted,
Peter Hurley, Secretary

ACTION LIST (January 10, 2023):

| From September 6, 2022 | | |
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| 220906MN-Act01 | Peter Hurley and Tim Doucette to discuss light pollution abatement, where it best fits within the DSP Committee or as a separate entity, and report how best to go forward at the October Board meeting. | Open |

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| 220906MN-Act03 | Judy Black to contact Dave Lane and Gregg Dill to organize the inventory of SCO equipment. | Open |
| From November 1, 2022 | | |
| 221101MN-Act02 | John Liddard to acquire price quotes for servicing the furnace and for acquiring an electrician's services for electrical heat installation. | Open |
| From November 29, 2022 | | |
| 221129MN-Act01 | Judy Black to discuss how to handle the RASC Halifax Centre Zoom account registration and payment with John Nangreaves. | Open |
| 221129MN-Act03 | Peter Hurley to confirm the availability of room AT101 with SMU administration for Members meeting dates in 2023. | Open |
| 221129MN-Act09 | Peter Hurley to put amendment of Bylaw #1 to include use of social media to hold meetings on a future he Board meeting agenda (not January 2, 2023). | Open |
| From January 10, 2023 | | |
| 230110MN-Act01 | Jaime Whynot to explore SMU mailbox option with Tiffany Fields and Dave Lane. | Open |
| 230110MN-Act02 | Judy Black to ask Mary Lou Whitehorne to invite Gary Welch to present at the February or March Members meeting. | Open |
| 230110MN-Act03 | Board members to indicate if they are willing to serve as emcee for Centre Members meetings. | Open |
| 230110MN-Act04 | Judy Black to obtain possible GLP training dates from Denis Lyons. | Open |
| 230110MN-Act05 | Judy Black to send the updated Board contact list to Dave Lane. | Open |
| 230110MN-Act06 | Board members to report any changes or corrections to their contact information to Peter Hurley for reporting to NS RJSC. | Open |
| 230110MN-Act07 | Dave Lane to provide Peter Hurley with the contact for the SMU colloquium distribution. | Open |
| 230110MN-Act08 | Peter Hurley to contact the RASC National I&D Committee to ask if they could arrange a presentation to our Board about improving I&D. | Open |
| 230110MN-Act09 | David Hoskin to ask for volunteers to form an EPO Committee at upcoming Members meeting on February 4, 2023. | Open |
| 230110MN-Act10 | Peter Hurley to work with David Hoskin to create a list of volunteers to help with observing and outreach requests that are remote to the HRM area. | Open |
| 230110MN-Act11 | John Nangreaves to forward the email from Samantha Cox, Shubenacadie Wildlife Park requesting an outreach activity to David Hoskin. | Open |
| 230110MN-Act12 | David Hoskin to contact Samantha Cox to regarding her EPO request. | Open |
| 230110MN-Act13 | Judy Black to contact Richard Wagner regarding a possible presentation at a Centre Members meeting. | Open |
| 230110MN-Act14 | Jaime Whynot and Gregg Dill to report on the amount remaining in the funds raised for the renovations of SCO. | Open |
| 230110MN-Act15 | Peter Hurley to notify those nominated for appointment that they have been | Open |

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| | approved. | |
| 230110MN-Act16 | Gregg Dill to generate financial data required to complete RJSC online form and submit the list of officers and the financial data to RJSC online. | Open |
| 230110MN-Act17 | The Governance Committee to review policy G3 and propose a action regarding signing authorities. | Open |
| 230110MN-Act18 | Jerry Black to change the wording of the announcement of the 2023 Astroimaging Contest rules on the Centre website to correct the eligibility. | Open |

MOTION LIST (January 10, 2023):

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| 230110MN-Mot01 | It was moved by Peter Hurley and seconded by Pat Kelly to approve the January 10, 2023, Board of Directors meeting agenda, with the requested additions. CARRIED. |
| 230110MN-Mot02 | It was moved by Pat Kelly and seconded by Judy Black to approve the November 29, 2022, Board of Directors meeting minutes, as circulated. CARRIED. |
| 230110MN-Mot03 | It was moved by Peter Hurley and seconded by Gregg Dill that the migration of the RASC Halifax Centre website content on the SMU server by migrated from Joomla 3 to Joomla 4. CARRIED. |
| 230110MN-Mot04 | It was moved by Pat Kelly and seconded by Judy Black that the 2023 list of appointments be approved as presented. CARRIED. |

AGENDA NOTES

| Agenda Item, Proposed By, & Date Proposed | Description Received (& Proposed Motion, if Applicable) |
|--|---|
| Agenda Note #1 re: Speakers & 2023 Member Meeting Dates | <p>2023 Approved Member Meeting Dates and Events Members' Meeting dates were approved at the November 2022 Board of Directors meeting. They have been posted on the RASC(HC) website.</p> <p>Confirmed Speakers</p> <ul style="list-style-type: none"> ○ January 7, 2023 (Hybrid meeting) Youth Day <ul style="list-style-type: none"> ○ Nathan Hellner-Mastelman – Size and Scale as well as Seeing Beyond (“a colloquial term in the astronomy community which means “to see the true smallness of the Earth and human civilization when put against the vastness of the universe.” 15 minutes) ○ Silas Eastwood – student of Citadel High School <p>Proposed Meeting Speakers, 2023</p> <ul style="list-style-type: none"> ○ February 4, 2023 – Hot and Cold <ul style="list-style-type: none"> ○ Tarek El Wazzi – Astroimaging in Lebanon ○ Jeremy Kuzub – Aurora Borealis ○ March 4, 2023 – Our Solar System <ul style="list-style-type: none"> ○ Pat Kelly – The Sun in not an average Star. The Earth is not an average planet. ○ April 1, 2023 – Beyond our Atmosphere |

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| | <ul style="list-style-type: none"> ○ Dr. Samantha Lawler: New to the U of R and very busy rebuilding the astronomy program. She also has her core research and took on a leadership role in the StarLink issues and lobbying the federal government about it. Samantha.Lawler@uregina.ca ○ SCANS Gary Welch – Life in Space ○ May 6, 2023 – Look Up! The Skies are Open. <ul style="list-style-type: none"> ○ Chair, Observing Committee (Blake Nancarrow): “Observing. Looking up.... now and in the future” RASC programs now and in the future. ○ Blair MacDonald – “Challenging Astroimages” <p>Suggested Speakers / Special Presentations:</p> <ul style="list-style-type: none"> ○ Kaja Rotermund (formation of a high-redshift galaxy cluster) ○ https://rasc.ca/find-speaker ○ Dr. Samantha Lawler: New to the U of R and very busy rebuilding the astronomy program. She also has her core research and took on a leadership role in the StarLink issues and lobbying the federal government about it. Samantha.Lawler@uregina.ca ○ (from Dave Chapman/Peter Jedicke) Prof. Philip McCausland (also a Handbook contributor) on the topic of the Golden Meteorite. He runs the Canadian Fireball Reporting Centre. email: pmccausl@uwo.ca |
| <p>Agenda Note #2 re: Approval of 2023 Board of Directors Meeting Dates</p> | <p>Approved Meeting Dates, 2023 Member Meeting dates for 2023 were approved in principle by the Board in November 2022. However, Board meeting dates need to be reaffirmed by the newly elected Board. The following dates are all on Tuesday evenings unless otherwise noted.</p> <ul style="list-style-type: none"> ● Jan 3 – changed to <u>January 10, 2023</u> ● Jan 31 ● Feb 28 ● March 28 ● May 2 ● May 30 ● June 20 (if required) ● Sept 5 (Labour Day = Sept 4) ● Oct 10 (Thanksgiving = Oct 9) ● Oct 31 ● Nov 28 |
| <p>Agenda Note #3 re: National Council Meeting Report (4 December 2022)</p> | <p>Report from National Council, January 3, 2023 The last virtual meeting using Zoom was held December 4, 2022.</p> <ol style="list-style-type: none"> 1. Meeting Date Approval Following an explanation of the rationale for an increased number of meetings for 2023, Members approved the revised meeting date schedule. The number of meetings was increased from 4 to 6 with the placeholder for the AGM at the end of June kept. The 2023 dates are: Feb 5, April 2, June 4, September 24, November 5, December 3. 2. Position Descriptions Drafted position descriptions for the Chair, Vice-Chair, Council Recorder and Centre Representative to the National Council were approved. Much discussion ensued concerning the Representative position, especially the ramifications for smaller Centres. They are now before the Board for their review and approval. The format used for the position descriptions was based on that used by the RASC Halifax Centre. A revised Terms of Reference for the National Council will be drafted for presentation at the February 2023 National Council meeting. 3. Election of Council Recorder and Vice-Chair Two Centre Representatives agreed to have their names forwarded for election: Eric Klaszus (Calgary Centre) for Council Recorder and Jim Fairles (Kitchener-Waterloo). No further nominations were made; election was by acclamation. As Chair, I look forward to working with them to address items identified in the Open Letter from The National Council to the RASC Board of Directors. Their term of office, as is mine, is until the next election to be held May 2023 at the AGM. 4. RASC Board Presentation re Budget Catherine Carr, RASC Treasurer, with occasional assistance from Phil Groff, Michael Watson, |

| | <p>and Charles Ennis, provided a detailed budget report and explanation. Many questions were asked, and some, relating to the financial future and existence of the RASC, were rather pointed. Consequent to numerous questions about how best to convey this information to members, Catherine Carr and Phil Groff agreed to conduct Town Halls with Centres within the same time zone to do the same presentation and to answers questions and concerns of members. We can expect some dates for these sessions early in 2023. Invitations will be sent to Board members once dates are known.</p> <p>5. RASC Centres Manual This was sent to the Board for approval but has yet to be reviewed.</p> <p>Respectfully Submitted, Judy Black Halifax Centre Representative to the National Council Chair, RASC National Council</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---------------------------------------|------|------------------------------------|--------------------|---------------------|-------------------------------|---------------------------------|------------|----------------------|------------------------|---------------------------------|----------------------|------------------|--------------|-------------|--|--------------|---------------------------------------|-----------|-------------|-------------|-------------|--------------|-------------|---|---------------------------------|--------|------------------------------------|------------|--------|-----------------------------|--------------|--------|-------------------------------------|-------------|--------|
| <p>Agenda Note #4 re: Website Updates</p> | <p>Changed: Draft 2021 AGM minutes to approved 2021 AGM Minutes document. (http://halifax.rasc.ca/images/documents/minutes/2021-12-03_AGM_Minutes.pdf)</p> <p>Changed: "RASC Events" now reflects January 7, 2023, members meeting information</p> <p>Added: Approved member meeting dates on Activities page (http://halifax.rasc.ca/index.php/activities/rasc-events)</p> <p>Updated: Halifax Centre Astroimaging Contest – updated to 2023 contest dates. (http://halifax.rasc.ca/index.php/astro-images/astrophotography-contest).</p> <ul style="list-style-type: none"> • Deadline for submission – November 11, 2023 • Announcement of Winners @ AGM – December 2, 2023 <p>Updated: List of Centre Board of Directors (http://halifax.rasc.ca/index.php/contact-us) or (http://halifax.rasc.ca/index.php/contact-us/27-centre-board-of-directors). Need to Contact Tiffany Fields / Dave Lane to update email forwarding address. Once appointments approved, appointed positions will be updated.</p> <p>Updated: Position descriptions for Nova Notes Editor(s) to reflect co-editor position (http://halifax.rasc.ca/images/documents/PD7_Editors_NN_Nov22.pdf)</p> <p>Updated: Terms of Reference for Nova East Planning Committee to reflect revised dates for selection of Chair and the members plus the inclusion of social media as a means of hosting meetings.) (http://halifax.rasc.ca/images/documents/B2-TOR_Committees_Nov22.pdf)</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Agenda Note #5 re: Appointed Positions</p> | <p>This is the list being brought forward for Appointment by the 2022 Board of Directors as noted in the Nominating Committee Report at the AGM. Nomination for Auditor was accepted at the AGM.</p> <table border="1" data-bbox="418 1312 1417 1885"> <thead> <tr> <th>Appointed Position</th> <th>Name</th> <th># Terms Office held once Appointed</th> </tr> </thead> <tbody> <tr> <td>Honorary President</td> <td>Mary Lou Whitehorne</td> <td>In office until December 2023</td> </tr> <tr> <td>National Council Representative</td> <td>Judy Black</td> <td>Year 2 of 5 possible</td> </tr> <tr> <td>Co-Editors, Nova Notes</td> <td>Lisa Ann Fanning John McPhee</td> <td>Year 3 of 5 possible</td> </tr> <tr> <td>Chair, Observing</td> <td>David Hoskin</td> <td>Year 2 of 5</td> </tr> <tr> <td>Chair, Education & Public Outreach (EPO)</td> <td>David Hoskin</td> <td>Infinite number has and can be served</td> </tr> <tr> <td>Librarian</td> <td>Jerry Black</td> <td>Year 2 of 5</td> </tr> <tr> <td>SCO Manager</td> <td>John Liddard</td> <td>Year 5 of 5</td> </tr> <tr> <td>Co-Chair, Dark-Sky Preserve (DSP) Committee</td> <td>Tony Schellinck Peter Hurley</td> <td>Year 2</td> </tr> <tr> <td>Chair, Governance Review Committee</td> <td>Judy Black</td> <td>Year 4</td> </tr> <tr> <td>Chair, Nominating Committee</td> <td>Peter Hurley</td> <td>Year 4</td> </tr> <tr> <td>Chair, Nova East Planning Committee</td> <td>Chris Young</td> <td>Year 1</td> </tr> </tbody> </table> <p>Policy G6: Procedures regarding Nominations, Elections and Appointments can be found on the RASC Halifax centre website (http://halifax.rasc.ca/images/documents/G6_2022-02_NomElection.pdf)</p> | Appointed Position | Name | # Terms Office held once Appointed | Honorary President | Mary Lou Whitehorne | In office until December 2023 | National Council Representative | Judy Black | Year 2 of 5 possible | Co-Editors, Nova Notes | Lisa Ann Fanning John McPhee | Year 3 of 5 possible | Chair, Observing | David Hoskin | Year 2 of 5 | Chair, Education & Public Outreach (EPO) | David Hoskin | Infinite number has and can be served | Librarian | Jerry Black | Year 2 of 5 | SCO Manager | John Liddard | Year 5 of 5 | Co-Chair, Dark-Sky Preserve (DSP) Committee | Tony Schellinck Peter Hurley | Year 2 | Chair, Governance Review Committee | Judy Black | Year 4 | Chair, Nominating Committee | Peter Hurley | Year 4 | Chair, Nova East Planning Committee | Chris Young | Year 1 |
| Appointed Position | Name | # Terms Office held once Appointed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Honorary President | Mary Lou Whitehorne | In office until December 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| National Council Representative | Judy Black | Year 2 of 5 possible | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Co-Editors, Nova Notes | Lisa Ann Fanning John McPhee | Year 3 of 5 possible | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chair, Observing | David Hoskin | Year 2 of 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chair, Education & Public Outreach (EPO) | David Hoskin | Infinite number has and can be served | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Librarian | Jerry Black | Year 2 of 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SCO Manager | John Liddard | Year 5 of 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Co-Chair, Dark-Sky Preserve (DSP) Committee | Tony Schellinck Peter Hurley | Year 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chair, Governance Review Committee | Judy Black | Year 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chair, Nominating Committee | Peter Hurley | Year 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chair, Nova East Planning Committee | Chris Young | Year 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Approved January 31, 2023